

# TGMI Steering Committee Agenda

Date: Tuesday March 26, 2019

Place: Parkway Towers 404 James Robertson Pkwy. 14<sup>th</sup> Floor Conference Room

## Call to Order and Welcome– Cyndi Taylor

The regular meeting of the TGMI Steering Committee was called to order at 2:04 PM.

## Attendance

Committee Member	Member Name	Voting Member	Present	Phone
Chair	Cyndi Taylor – 2008-I	Yes	X	
Vice-Chair	Shana Teasdale - 2014	Yes		x
Past Chair	Julie Brindle - 2013	Yes		
Past Class President	Kaycee Wolf – 2017	Yes		X
Past Class Member	Seannalyn Brandmeir – 2017	Yes		X
Present Class Member	Mary Laphen – 2018	Yes		X
Present Class Member	Amanda Klafehn - 2018	Yes		X
Member At-Large (1st Year)	Alaina Buford - 2017	Yes		
Member At-Large (1st Year)	Ronda Johnson – 2014	Yes		X
Member At-Large (2nd Year)	Carla Farris – 2006	Yes		
Member At-Large (2nd Year)	Scotty Sorrells – 2008-I	Yes		X
DOHR Ex-Officio	Trish Holliday - 2008-I	No		
Visitor	April Romero-2008-I	No		
Visitor	Tresa Jones - 2009	No		X
Visitor	Michelle M. Smith	Yes		X
Visitor	Marcus Dodson	No		
Visitor	Jason Seay	No		
Visitor	Pansy Leech	No		
Visitor	Sherron Brown	No		X

Quorum: Yes

## Secretary Report: Kaycee Wolf

The February 2019 meeting minutes were approved on March 25, 2019 (Motion-Shana Teasdale, Second-Alaina Buford).

## **Treasurer's Report (Carla Farris)**

- Balance as of March 22, 2019: \$643.65
- There have been no deposits or withdraws since the February 2019 report.
- Cyndi and Shana have been added to the account.
- We will be issuing a check to April Romero to reimburse her for the month-long Survey Monkey membership required for conducting last year's election.

## **Committee Updates**

### Charter Committee: April Romero

- The 2019 TGMI Leadership Guide was sent out. Please let us know if you haven't received it.

### Communications Committee: Shana Teasdale

- No new updates but need to get the minutes onto the website but still trying to figure it out.
- April suggested getting with Sharon Buwalda to find out about getting them posted. Shana will follow up on that.

### Community Service: Seanna Brandmeir

- Veteran's Initiative – Pansy Leech and Jason Seay have agreed to work with Seanna on community service ideas.
  - Both a Veteran's group and a Military Group
    - Pansy reached out to Ft. Campbell and they have two projects where they need supplies so thinking
      - Welcome Kits for single soldiers when they come home from Deployment and Bye-Bye Bags to give single soldiers when they are deploying.
    - Tennessee Valley Veteran's Organization
  - Take Donations for both organizations. Talked about putting boxes in certain locations and have people man those boxes.
  - Wanted to discuss how big the committee would like this to be.
    - Cyndi loves this idea and would love us to do something with this.
    - Have a box at the council meetings for TGL to donate.
  - Big pitch to open it up to all the leadership groups led by TGMI.
    -
  - Mary – could be opportunities to combine this with social events to ask for donations at those events.
  - Scotty suggested hooking it up with the book club.
  - Ronda also thinks this is a great idea and is willing to help out with this and willing to help do this for TDEC (Jackson location).
  - Cyndi suggested possibly reaching out and seeing if we can coordinate with week 1 and week 2 of the new TGMI class.
  - Seanna asks that we submit what buildings we are in and have someone watch the box and if we have no representation in a building, reach out to Alumni.
  - The team will reach out to Labor and Workforce Development which has a large conference room to sort when we get all the donations.
    - Michelle Smith – location on Stewart's Ferry has unlimited storage space and unlimited parking so happy to have the sorting done there.
  - If anyone has any more ideas or inputs, please let Seanna know.

### Business Events: Alaina Buford

- Annual business meeting breakfast: December 6, 2019.
- Date has been confirmed and the space at the Tennessee Tower has been tentatively reserved if that is where we want to have it this year.
  - Kaycee made a motion to hold meeting at TN Tower, Ronda – second
    - Passed unanimously.

### Education Development: Scotty Sorrells

- Scotty is still waiting for dates to line up speakers.
- Cyndi will try to follow up on that.

### Social Events: Carla Farris/Mary Laphen

- Pre-Graduation Social

## **New Business**

### **TGMI Class of 2019**

- **Orientation** (April 1, 2019 12:00-1:00): Speaker(s) needed
  - Nashville Downtown Public Library
    - Michelle, Shana, Sherron, and Seanna will be in attendance.
    - Alaina has volunteered to speak.
- **Week 1** (May 6-10, 2019)
  - Lunch speakers needed Wednesday, May 8<sup>th</sup>: structure of TGMI, how it fits in with TGL, preview elections
    - Anyone who wants to attend, let Cyndi know.
    - Seanna and Cyndi will be attending.
  - Chattanooga Marriott Downtown
- **Week 2** (June 3-7, 2019)
  - Arrive evening of Monday, June 3<sup>rd</sup> and stay through 1:30 on Tuesday, June 4<sup>th</sup> for elections
    - Seanna has volunteered to attend in Cyndi's place (who has a conflict).
    - If anyone else can attend (can send 2 people), let Cyndi know.
  - UTK Conference Center in Knoxville
- **Graduation** (Wednesday, June 26, 2019)
  - Nashville Downtown Public Library
  - All committee members are invited to attend.

### **Pre-Graduation Social Event**

- Last year this was hosted at East Nashville Beerworks
- Anyone interested in doing the social event for the new class?
  - Carla and Amanda have not touched based on this, but Amanda will work with Seanna to set it up.
  - Last year 10-12 graduates plus a couple of steering committee members.

### **TGMI Signature Event**

- TGEI has had signature events for years and last year, all leadership groups were asked to have one.
- Last year we had an event at the Musician's Hall of Fame.
- Is there any interest in having a signature event this year?
  - Seems to have a community service, education, and social component so could combine several of the subcommittees to work on this.
  - Trish did say that it wasn't mandatory but would want us to partner with other groups so it is strongly suggested.
  - Shana maybe we can reach out to Ft. Campbell and tie it to our community service component as Ft. Campbell has some educational pieces.
  - Scotty suggested that we reach out to the TEMA facility and see if we can do something there.
    - Ronda has people who do environmental responses that work with TEMA.
    - Scotty to reach out to TEMA

#### **Upcoming Events:**

- TGMI Class of 2019
  - Orientation: April 1, 2019
  - Week 1: May 6-10, 2019
  - Week 2: June 3-7, 2019
  - Graduation: June 26, 2019
- Annual Learning and Development Conference: April 10, 2019

#### **Next Meeting:**

Date: April 30, 2019 2:00-3:00 PM

Location: 14<sup>th</sup> Floor Conference Room, Parkway Towers

**Adjournment:** The meeting was adjourned at 2:47 PM by Cyndi Taylor.